

Holbrook Board of Selectmen

Minutes of the Regular Session of

Tuesday, March 22, 2011

Present: Matthew V. Moore, Chairman
Paul S. Currie, Vice-Chairman
Brinsley A. Fuller, Clerk
Richard B. McGaughey, Associate

In attendance: William J. Phelan, Interim Town Administrator
Thomas R. Cummings, Superintendent of Public Works
Cynthia M. Brennan, Town Accountant
Marjorie E. Godfrey, Selectmen's Secretary

The meeting was called to order at 7:02 pm by Chairman Moore, in the Selectmen's Meeting Room, 50 North Franklin Street, Holbrook, MA 02343 and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Fuller, second by Mr. Currie, to approve the minutes of the regular session of March 8, 2011, as printed

VOTE: 4:0

MOTION: By Mr. Fuller, second by Mr. Currie, to approve the minutes of the executive session of March 8, 2011, as printed

VOTE: 4:0

MR. PHELAN was welcomed to his first meeting as the Interim Town Administrator.

It was announced that there is an opening for one AUXILIARY POLICE OFFICER, which is a volunteer position. The qualifications and the application are available on the website: holbrookemergencycenter.org

CITIZEN CONCERNS:

A resident reported that the basketball court at the SUMNER FIELD was locked one day last week. The courts had been trashed overnight, and they were locked after they were cleaned in the morning. Mr. Cummings said that when he became aware of the situation, he ordered that the gates not be locked. The lights at the field will soon be on until 9:00 pm, and the Police will lock the gates to the park when the lights go off. The Police and Public Works will monitor the situation in an effort to keep the courts open.

Mr. McGaughey spoke about what a great asset MR. CURRIE has been to the, and thanked him for his efforts during his time on the Board of Selectmen. Mr. Currie is not running for re-election this year, and this was his final meeting.

Mr. Currie congratulated M. SHIRLEY AUSTIN as she retires from the Town Clerk's position after 39 years and wished her well in retirement.

CHANGE OF NAME ON THE ALL ALCOHOL PACKAGE STORE LICENSE AT 4 S. FRANKIN ST:

Present: Mary Day Le, Owner

Ms. Le explained that this request is or a change of name from Mary Day Le dba Holbrook Liquors to MDL Corporation dba Holbrook Liquors. There are no other changes being made at this time. The Board reviewed the application materials presented. The Town Treasurer/Collector has indicated that all taxes are paid to date.

MOTION: By Mr. Fuller, second by Mr. Currie, to approve the change of name on the Package Store License at 4 South Franklin Street from Mary Day Le dba Holbrook Liquors to MDL Corporation dba Holbrook Liquors

VOTE: 3:0:1 (Mr. McGaughey abstained)

SOLID WASTE AND RECYCLING PROGRAM:

Mr. Moore said he met with the Finance Committee about the solid waste enterprise account. Mr. Kevin Costa, the Chairman of the Finance Committee, indicated that the program is operating at a loss and changes need to be made to make the program self-supporting. Mr. Costa reported that there is an annual cost to the Town of \$600,000 and there is currently 85% participation. He prepared and reviewed a spreadsheet showing the financial effect of different changes that could be made to the program. Currently, 614 households opt out of the program. Mr. McGaughey explained that the numbers show that just a small change to increase the annual fee would be enough. With the transfer station expected to be built in the next year, and trash and recycling to be a free service to Holbrook residents, drastic changes should not be made to a program that people are used to now.

Mr. Cummings spoke to the Regional Vice President of Allied Waste about picking up trash and recycling weekly and single stream recycling. Mr. Currie said that the town could probably be picked up in 3 days, rather than the current 5 days, which should lower the price of the service. The current contract with Allied is up June 30, 2012. Allied will come to speak to the Board at the next meeting. Mr. Costa said the program has to be self-sufficient so that the Finance Committee does not have to fund the deficit, and recommended a \$150 annual fee.

TOWN BY-LAW REGULATIONS – SECTION 13:

Present: William Murphy, Health Agent
Donna Dewar, Chairman, Board of Health
William Forte, Conservation Commission

Mr. Murphy explained that the Board of Health would like to strengthen the section of the by-laws that provides for a remedy for non-compliance. Under MGL Chapter 40, Section 21D, the fines cannot exceed \$300.00. This change, which has been accepted by area towns, would be a good deterrent, but would require review by town counsel. The information will be taken under advisement.

WATER RATES & SHORT TERM BORROWING:

Present: Paul Digirolamo, Town Treasurer/Collector

Mr. Cummings discussed projects that need to be completed at the Randolph/Holbrook Joint Water Treatment Plant, indicating that Holbrook's share is approximately \$650,000, and explained that there are approximately \$335,000 in outstanding bills due for engineering and legal work for the proposed Tri Town Water Treatment Plant. There was an article that passed at town meeting to pay \$1,000,000, but that amount was reduced to \$300,000 at a subsequent town meeting.

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MOTION: By Mr. Currie, second by Mr. McGaughey, that Mr. Cummings create an article to fund payment of the upcoming and the outstanding bills related to water projects
VOTE: 4:0

School Superintendent Joseph Baeta requested, on behalf of the Permanent School Building Committee, that the Selectmen, Finance Committee, Capital Improvement Planning Committee, and the School Committee meet jointly to discuss the MSBA BUILDING PROJECT. The Board indicated that they would be available for a meeting on Thursday, April 14, 2011. The Superintendent will be notified.

The School Committee has chosen Mr. John Flanagan to represent them on the TOWN ADMINISTRATOR SEARCH ADVISORY COMMITTEE.

MOTION: By Mr. Currie, second by Mr. McGaughey, to approve the appointment of John Flanagan as the School Committee's Representative on the Town Administrator Search Advisory Committee
VOTE: 4:0

Mr. McGaughey said that discussions have taken place with Mr. Culhane from Agape Inn, and Mr. Culhane has indicated that they are interested in renting the town property at 227 PLYMOUTH STREET, which abuts Agape Inn's property. Mr. Phelan will follow up on this matter.

The DRAFT TOWN MEETING WARRANTS for May 3, 2011 were presented to the Board for their review. Draft copies will be forwarded to the Finance Committee.

Mr. Cummings said that the TRI TOWN WATER BOARD meeting has been tentatively rescheduled from March 17, 2011 to March 29, 2011 at 9:00 am. Mr. Phelan will contact Mayor Sullivan in Braintree to discuss rescheduling that meeting after the town election in Holbrook (April 5) when two new selectmen will be chosen.

MOTION: At 8:15 pm, to adjourn to executive session to conduct negotiations with union personnel (Firefighters) and to discuss strategy as it relates to collective bargaining with union personnel (Firefighters), and not return to open session

ROLL CALL: Mr. Fuller – Yes
Mr. Currie – Yes
Mr. McGaughey – Yes
Mr. Moore – Yes

Clerk

Documents: Agenda
Auxiliary Police Officer announcement
Draft minutes
Holbrook Liquors application
Spreadsheet re: PAYT program
Board of Health by-law change request
Water cost analysis spreadsheet
Superintendent's request for joint meeting
School Committee's appointment to Town
Administrator Search Advisory Committee
Draft annual/special town meeting warrants